

Drop off and Pick Up Arrangements (MARCH 2021)

The drop off and pick up times and arrangements remain the same as they were in the Autumn Term. This is to minimise the amount of people on site at any one time and help parents and families in maintaining some distance whilst on site.

There are various different entrances and exits that we will be using, specific to year groups. Please take time to look at the specific drop off and pick up instructions for your child/children.

We will have additional members of staff on duty who will direct and support families with the drop off and pick up procedures. Children will be supervised at all times on their journey in and out of the school building.

We would ask that parents and families are patient and supportive and that they speak directly to a staff member if they have any concerns or queries so that we are able to work together to give everyone a safe and hassle-free experience.

| Year Group | Drop off | Pick Up |
|--|--|---|
| Nursery | | |
| AM Nursery | <u>9.00 AM</u> Please queue on the markings in the car park and wait at the bottom gate. | <u>11.45 AM</u> Please queue on the markings in the car park and wait at the bottom gate |
| PM Nursery | <u>12.15 PM</u> Please queue on the markings in the car park and wait at the bottom gate | <u>3.00 PM</u> Please queue on the markings in the car park and wait at the bottom gate |
| Reception | | |
| Honeyberry Sparkleberry Elderberry | <u>9.00 AM</u> Reception pupils will be dropped off at the main school gate. | <u>2.45 PM</u> Reception pupils will be collected at the main school gate. |
| Year 1 | | |
| Mango Acer Cherry | <u>8.50 AM</u> Year 1 pupils will be dropped off at the bottom car park gate. Please queue on the markings in the car park. | <u>3.00 PM</u> Year 1 pupils will be collected from the KS1 playground. |
| Year 2 | | |
| Ginkgo Bamboo Marula | <u>8.50 AM</u> Year 2 pupils will use the entrance just inside the main gate by the set of brown steps. | <u>3.00 PM</u> Year 2 pupils will be collected from the right-hand side of the football pitch. |

| Year Group | Drop off | Pick Up |
|--------------------------------|--|--|
| Year 3 | | |
| Portia Cedar Snowbell | <u>8.40 AM</u> Year 3 pupils will be dropped off at the bottom car park gate. Please queue on the markings in the car park. | <u>3.10 PM</u> Year 3 pupils will be collected from the KS2 playground. |
| Year 4 | | |
| Magnolia Willow Chestnut | <u>8.40 AM</u> Year 4 pupils will be dropped off at the bottom car park gate. Please queue on the markings in the car park. | <u>3.10 AM</u> Year 4 pupils will be collected from the right-hand side of the football pitch. |
| Year 5 | | |
| Banyan Palm Jacaranda | <u>8.30 AM</u> Year 5 pupils will use the entrance just inside the main gate by the set of brown steps. We would encourage pupils to walk to the gate on their own. | <u>2.50 PM</u> Year 5 pupils will be collected in the KS1 playground. |
| Year 6 | | |
| Aspen Mulberry Bonsai | <u>8.30 AM</u> We would encourage parents to leave pupils at the main car park entrance gate (next to the main road) children should queue on the markings in the car park and wait at the bottom gate. | <u>2.50 PM</u> We would encourage parents to give permission for pupils to walk home alone or arrange to meet their children at the main entrance gate. |