



12<sup>th</sup> October 2020

Dear Parents and Carers,

We are writing to let you know that we will be extending our nursery session timings from Monday 2<sup>nd</sup> November 2020.

We are committed to ensuring the health and safety of our staff and pupils and are following the government guidance for full school re-opening <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Our plans continue prioritise health and safety of children and staff. They are as accurate as they can be given the information and government guidance that we have to date. We will continually risk assess and review as the first few weeks progress and we may need to adapt our approach accordingly.

The revised nursery timings will be as follows:

- **AM Nursery** session will **begin at 8.50 a.m.** and **end at 11.45 a.m.**  
*Parents/carers will need to join the line with Year 1 pupils until 8.50. Please do not come before your drop off time unless children have older siblings.*
- **PM Nursery** sessions will **begin at 12.05 pm** and **end at 3.00 p.m.**

The space on our site is limited and whilst we have tried our best to give parents additional space we are aware it is sometimes difficult. To make sure we are keeping all our families and pupils safe we would recommend:

- Standing at least 2 metres apart from parents and staff wherever possible
- Where it is difficult to stand 2 metres apart from others applying additional measures such as wearing a mask
- Not standing in groups anywhere on or around the school site (including outside the school gates) as this makes it more difficult for others to safely social distance.

We would also remind you of the importance of these measures which we have to keep in place to ensure everyone's safety:

- **Only one parent/carer** dropping off and picking up pupils
- Arriving on time for your drop off and pick up and not before
- Walking in the direction of the arrows on the floor or on signs
- Making sure hands are washed before leaving home in the morning and arriving home after school

We thank you once again for your positivity and support.

Yours sincerely,

**Lucy Caswell**  
Executive Headteacher