



25th February 2021

Dear Parents and Carers,

We are writing to provide you with guidance and an outline of our plans for **full school opening from Monday 8th March 2021 for all pupils at Heathland School**. I would like to take this opportunity to say a huge thank you to everyone who has been supporting children at home with their remote learning. The determination, positivity and resilience of our whole community, parents, pupils and staff during this time is something to be proud of. We are very excited to have all our pupils returning to school and cannot wait to welcome back all of our families very soon.

On Monday 22nd February the Department for Education released guidance for all schools for the full opening of schools from Monday 8th March. [Please click here for the latest guidance](#)

Our plans continue to prioritise the health and safety of children and staff. They are as accurate as they can be given the information and government guidance that we have to date. We will continually risk assess and review as the first few weeks' progress and we may need to adapt our approach accordingly.

We think it is important to give families as much information as we can. **Please make sure that you read this information and share it with your children so they know what to expect on their return.**

Remote learning

We will continue to provide remote learning for all pupils until their return date. This will be until the close of Friday 5th March for all pupils. We will provide learning for students to complete if they cannot be in school because they are self-isolating. This will be equivalent to the education that they would have received in school.

Remote learning – Friday 5th March

On Friday 5th March we will be undertaking staff training to prepare for the full reopening of school. This means that pupils **will not have their live Teams meetings** with their teachers on this day. They will have their video and OneNote lessons as normal.

Attendance

The government have said that school attendance will be mandatory. This means that all pupils must attend school and our usual rules on school attendance will apply.

Face coverings

- **We ask that all parents wear a mask whilst on the school site to help keep everyone in our community safe**
- Pupils wearing a face covering will be asked to remove the covering on entering school and safely dispose of or store the face covering, washing their hands immediately on arrival in the classroom

Social distancing

We will endeavour to encourage social distancing both in our classrooms and at playtimes but this cannot be guaranteed. Classroom layout and staggered playtimes will support this where possible.

School Site and School Office

- The school site will remain closed to visitors during the daytime with the exception of parents who may need to collect their child if they are unwell.
- If you wish to contact us you must do so via email or phone. There will be staff in school to answer calls and emails. Please make sure your details are up to date.

Phone Number: 020 8422 4503

Email: office@heathland.harrow.sch.uk

Organisation of classes during learning

- The children within a class will remain within their class group during the school day.
- Classes will be in their usual groups of 30 pupils. The class group will have their allocated teacher as usual and may have additional support staff where possible.
- Teaching staff can now move from one group to another however this will be limited and the only time that a class would have another teacher in their class will be to cover statutory PPA time and if the class teacher was unwell.

Organisation of classes during playtimes

- During outdoor playtimes children will be in year group sized bubbles.
- The playground and outdoor spaces will be separated into 2 areas. A year group bubble will have a designated area to play in at playtime (break and lunch).
- Pupils will only mix with pupils within their own year group bubble during outdoor playtimes.

Equipment and Uniform

- All pupils will be required to wear uniform as usual.
- It is essential that items are clearly labelled, so they can be returned if lost.
- Coats and hats (if worn) should be brought in and will be kept on the pupil's peg.
- The school will provide all pupils with their own labelled equipment to use in school. Parents may wish to provide their children with their own labelled pencil case and equipment if they wish. This pencil case will remain in school on their desks.
- Please remember to send in a named **water bottle** that pupils can bring to school and take home each day. Please ensure this is thoroughly cleaned each day. Pupils can top water up during the day.

PE

- PE days will remain the same and pupils should come to school in their PE kit on that day. This means that pupils will not change at school. Please make sure you have appropriate PE kit and footwear for your child.

Home Learning

- Home learning will be set in the usual way and pupils will be able to take home and return their home learning books each week.
- Library and class reading books will also be able to be taken home and returned as usual.

Drop off and pick up

Drop off and pick up times and locations remain the same as they were in September. Please see the attached letter to remind you of times and locations.

- We would request that Year 5 and 6 pupils are dropped off at the school gate and make their own way into school.
- We ask that where possible only one parent drops off/picks up a child. You should only bring siblings if you absolutely have no alternative option. If you do need to bring siblings they will need to be by your side and adhering to the social distancing measures we have put in place.
- The government are advising that where possible we all avoid public transport. If you need to use public transport you must wear a face covering.
- If your child uses a bike or scooter to come to school we will ask that they get off their bike or scooter at the main entrance gate and walk with their bike or scooter to their specified entrance.
- At the end of the day there will be a pick -up 'window' of 10 minutes for each group at different times starting from 2.50 PM. Each year group will have a specified time.
- With both drop off and pick up times you **must not** arrive earlier than your specified time but please be prompt and leave the site as quickly as possible in order to support our social distancing measures. Staff will be available to help.
- Social distancing must be respected as you wait. There will be different gates for different year groups which will be sign posted so please take note of these.
- At the end of the day parents/carers will need to wait at a safe distance from the class and we would ask that you respect the social distancing guidelines whilst waiting in the playground to collect your child.

Breakfast Club and 3 O'Clock Club

- Breakfast club and the 3 O'clock club will start from Monday 8th March
- Both these groups will have children from mixed year groups and you will need to isolate if there is a positive test within the group
- Both groups will be limited to a maximum of 25 pupils
- We will prioritise parents who wish to book 5 days a week. If you are a parent that would only need the provision once a week we may not be able to offer this to you – this will be reviewed on a regular basis and we will do our best to accommodate as many requests as possible
- Please email finance@heathland.harrow.sch.uk if you need to request a place in either of these clubs

Lunchtime Arrangements

Hot lunches will be available and can be ordered and paid for in the usual way.

- Pupils will wash their hands thoroughly before and after eating
- Pupils will eat in the lunch hall and will only eat within their year group bubble.
- Pupils will be supervised as usual by their lunchtime supervisor
- All surfaces will be cleaned thoroughly and regularly between uses
- During break and lunch times, year groups will not mix, and groups will not share play equipment, each group will have their own equipment to use.
- The larger outdoor apparatus will be out of use at all times.

Other considerations within the school day

- We will be holding our assemblies remotely and will not ask pupils to take part in group gatherings in any shared spaces
- Clubs will resume after the Easter break – further information will follow
- We will not be arranging any school trips at this time and will update parents with any changes to these arrangements

Illness (Not related to Covid-19)

If your child is unwell with symptoms not related to Covid-19 you must still report this as usual by calling the main office.

Illness (Covid-19 related)

Scenario:	Actions required:	
My child has one or more coronavirus symptoms	Your child must not attend school	Your child must self-isolate and you must book them a coronavirus test
My child lives with someone who has coronavirus symptoms	Your child must not attend school	Your child must self-isolate for 10 days from the onset of the household member's symptoms or until the household member receives a negative test result.
My child has tested positive for coronavirus	Your child must not attend school. Inform the school immediately and please be contactable by the school for contact tracing	Your child must self-isolate for ten days from the onset of symptoms (or from the test date if there were no symptoms) and only return to school when they feel well.

My child lives with someone who has tested positive for coronavirus	Your child must not attend school	Your child must self-isolate for 10 days from the onset of the household member's symptoms.
My child has been asked to self-isolate by NHS Track and Trace	Your child must not attend school	Your child must self-isolate for the period of time informed by NHS Track and Trace

The key symptoms of coronavirus are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you have noticed you cannot smell or taste anything, or things smell or taste different to normal

What you need to do now

- Please make sure you have read and understood all the guidance in this document
- Please talk this through with your child so they are aware of what changes there may be when they come back
- Please prepare any uniform and equipment your child/children will need for Monday 8th March
- Remember to wear your face covering when entering the school site

We thank you once again for your positivity and support and look forward to welcoming you and your children back to Heathland School soon.

Yours sincerely,



Miss F R Hopkins
Headteacher