Heathland Whitefriars Federation

STUDENT LEAVING SCHOOL

Please complete this form if your child or children will be leaving either Heathland or Whitefriars School.

First Name/s of Pupil:	
Surname:	
Class/es:	
Parent/Carer Name:	
Current Address:	
Contact phone number:	
Expected Last day at School:	
Destination Address:	
Destination School/LEA (if known)	
Reason for Leaving (e.g. moving house)	

I agree to return any items belonging to the school such as books, locker keys etc. I agree to pay any outstanding amounts owed for any payment items (the school will refund any credit to you). I understand that if in the future, I require a school place at Heathland or Whitefriars I will then need to reapply via Harrow Council.

Signed……

Date……

Office use only:

CTF sent, CML sent, paper records sent, Notification of off roll letter sent (if moving abroad).